

Call 2018

Short-term Eurolife Research Exchanges. 3rd round.

Eurolife aims to promote collaborative research and education, as well as further research opportunities in the field of **biomedicine** and **medicine** (www.eurolifeuniversities.org). The participating Eurolife institutions are:

- Leiden University Medical Center (The Netherlands),
- Karolinska Institutet (Sweden),
- Medical University of Innsbruck (Austria),
- Universitat de Barcelona (Spain),
- University of Edinburgh (United Kingdom),
- University Medical Center Göttingen (Germany),
- University of Strasbourg (France),
- Trinity College of Dublin (Ireland) and
- Semmelweis University (Hungary).

The goal of this call is to facilitate further research collaboration between Eurolife member institutions. The grants will support travel and living expenses for *junior* scientist to travel to another Eurolife institution and perform research for a period equal to or longer than 2 weeks¹.

1. Who can apply?

Researchers employed in any of the 9 institutions of Eurolife (at least when applying and during the exchange period) can apply. These researchers must hold a PhD degree (completed within the last 8 years²). Nevertheless, other employees as senior technicians who are pivotal in analytical work in their research group are not excluded.

2. Duration and amount of the grant

The grant has to be used for covering travel, accommodation and subsistence costs (during the research exchange) for a period equal to or longer than 2 weeks¹ (10 working days). Proposals can be made for exchanges taking place during the funding period **1 April – 31 December 2018**. The **amount of the grant is 1,500€** (the number of grants is limited to 9).

The Eurolife coordinator institution (University Medical Center Göttingen) will reimburse the grants to the home university of the researcher. After the grant period ends, unspent funds should be returned to University Medical Center Göttingen.

Supporting documents should be sent to the local Eurolife Administrator* (Network Liaison Officers) by one month after completion of the research exchange. For more details, see Section 7.

¹ University Medical Center Göttingen is unable to host researchers for a shorter period than a month.

² considering the applications submission deadline as the reference

The Eurolife Administrator from the hosting institution (Network Liaison Officer) will assist the researchers to find accommodation; however, it is the responsibility of the visiting researcher to secure their accommodation.

3. Staff Exchange

The staff exchange should be focused on research, innovation or knowledge transfer in **biomedicine or medicine**. The exchange should be done in any of the 9 institutions of Eurolife.

4. Applications

Submissions must include the application form. This application must contain personal details from the researcher applying for the grant, as well as information about the research project. Further appropriate information must be attached as an annex:

- 4.1. Submit a proposal outlining (1) the research to be performed and (2) the benefits of the exchange (not exceeding 1 page in length). This document must include a clearly recognizable working title and an indication of keywords.
- 4.2. Curriculum vitae of the applicant, including a publications list.
- 4.3. Certificate of the PhD degree (copy). The date of completion must appear on the document.
- 4.4. An invitation letter / letter of acceptance from the Eurolife hosting research group. This letter must detail why the institution is particularly suitable for the execution of the research project, the support to be provided and the name(s) of the mentor/scientific host.

Submissions shall be sent exclusively by email to the local Eurolife Administrator* (Network Liaison Officers). Documents should be signed and sent in pdf format.

5. Call (deadlines)

- 5.1. Deadline for submission of the application form for the grants: **9 February 2018**.
- 5.2. Deadline for resolution: **9 March 2018**.
- 5.3. Exchange period: **from 1 April 2018 to 31 December 2018**.
- 5.4. Deadline for delivering a supporting report of the funded costs: one month after completion of the research exchange.

6. Evaluation

Each Eurolife institution conducts its own selection procedure and provides a list of ranked candidates in order of merit to the Eurolife coordinator institution (University Medical Center Göttingen). The first-ranked candidate from each institution is automatically accepted. Second

places (and any further places, should they be available) are decided by the Eurolife representatives of the University Medical Center Göttingen and the Eurolife Steering Committee group after consideration of all applications, with the aim to achieve a balanced representation with regard to topics, gender and university affiliation with due consideration of rank order and merit.

The following criteria will be considered to prioritise:

- 6.1. The achievements of the applicant to date (scientific and other qualifications, and particular conditions which have influenced the academic progress).
- 6.2. The quality of the proposed research to be carried out.
- 6.3. The benefits of the short term exchange for the applicant, host institution and sending institution.

All points will be judged separately and all scores contribute equally to the final rating.

The name of the granted researchers will be published at the Eurolife website (www.eurolifeuniversities.org). Moreover, final decision will be communicated *via* e-mail to all applicants.

7. Supporting report

Within the maximum period specified in the Section 5.4., the grant holder must deliver:

- 7.1. A supporting report (not exceeding 1 page in length) outlining the research performed and the key outcome of the exchange.
- 7.2. A duly signed declaration which clearly states the dates of arrival and departure of the foreign researcher to and from the host institution where the research has taken place.
- 7.3. Supporting travel documents (transport and accommodation invoices).

This documentation must be sent to the local Eurolife Administrator* (Network Liaison Officers) in order to determine if some funds should be returned to the Eurolife coordinator institution.

The granted researchers must also send to the General Eurolife Administrator (Eurolife@med.uni-goettingen.de) the supporting report (document 7.1.).

8. Publication and publicity

The grant holder must acknowledge the support of the Eurolife network in reports or other published materials that arises from the research done during the exchange. The General Eurolife Administrator (Eurolife@med.uni-goettingen.de) should be notified when research papers associated with the grant are published.

*Network Liaison Officers

Universitat de Barcelona	Amanda Fillat (<i>eurolife@ub.edu</i>)
Trinity College Dublin	Bridget Gavin (<i>research.medicine@tcd.ie</i>)
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The contact person should be the principal liaison between your institution and the Eurolife Coordinator institution (University Medical Center Göttingen).

This person is responsible for coordinating the process of nominating the grant candidates from your institution and for acting as liaison between your institution and the University Medical Center Göttingen about the mobility call. This may be the Eurolife Administrator although s/he may wish to delegate the responsibility to another person or share it with others in the university, whatever is most effective in order to obtain the cross-faculty or cross-division interaction needed to find the best candidates.